REA BERNADETTE M. INGAN

Junior Web & Mobile Developer

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# PROFESSIONAL EXPERIENCE

**University of Northern Philippines – Vigan, Ilocos Sur**

Administrative Intern

July 2024 – August 2024

- Coordinated over 200 digital inquiries and managed scheduling for university staff and students

- Digitized and organized student records, reducing file retrieval time by 30%

- Assisted in cross-department communications and calendar management

- Gained hands-on experience in digital documentation and professional office systems

**Freelance Projects – Remote**

Web and Mobile Developer

2023 – Present

- Gamified Reading App (RTQLATE): Developed a Flutter-based reading app with adaptive quizzes, voice feedback, and Firebase integration for student performance tracking

- Portfolio Website: Designed and launched a responsive personal site using HTML, CSS, and JavaScript; integrated contact form and smooth navigation (hosted via GitHub Pages)

# EDUCATION

**University of Northern Philippines – Vigan, Ilocos Sur**

Bachelor of Science in Computer Science

June 2025

# ADDITIONAL INFORMATION

- Programming Skills: HTML, CSS, JavaScript, Dart, Flutter, Python, Java (basic), Bootstrap, MySQL (basic)

- Tools: Git, GitHub, Android Studio, Firebase, VS Code, WordPress, Figma, Canva, CapCut

- Admin & Remote Tools: Notion, Trello, Asana, ClickUp, Google Workspace, Slack, Microsoft Teams

- Cybersecurity Knowledge: CIA triad, secure data handling, password management, basic cryptography